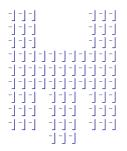
REPORT ON AUDIT OF FINANCIAL STATEMENTS

For The Year Ended September 30, 2020 (with comparable totals for 2019)

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of West Palm Beach Library Foundation, Inc. West Palm Beach, Florida

We have audited the accompanying financial statements of West Palm Beach Library Foundation, Inc., (a not-for-profit organization), which comprise the statement of financial position as of September 30, 2020, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of West Palm Beach Library Foundation, Inc. as of September 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

Holyfield & Thomas, LLC

We have previously audited the West Palm Beach Library Foundation, Inc.'s September 30, 2019 financial statements, and we expressed an unmodified audit opinion in our report dated February 19, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended September 30, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

West Palm Beach, Florida May 25, 2021

STATEMENT OF FINANCIAL POSITION

As of September 30, 2020 (with comparable totals for 2019)						s for 2019)		
		hout Donor						2019 Totals
ASSETS								
Cash and cash equivalents Grants and pledges receivable Prepaid expenses Investments	\$	77,560 - 7,756 903,186	\$	20,460 76,000 - 4,566,859	\$	98,020 76,000 7,756 5,470,045	\$	50,495 67,000 3,126 5,361,855
Total assets	\$ 988,502		\$	4,663,319	\$	5,651,821	\$	5,482,476
LIABILITIES AND NET ASSETS								
Liabilities:								
Accounts payable and accruals Deferred revenue	\$	94 26,350	\$	- -	\$	94 26,350	\$	5,471 -
Total liabilities		26,444				26,444		5,471
Net Assets:								
Without donor restrictions: Designated Undesignated With donor restrictions		903,186 58,872 -		- 4,663,319		903,186 58,872 4,663,319		871,860 34,650 4,570,495
Total net assets		962,058		4,663,319		5,625,377		5,477,005
Total liabilities and net assets	\$	988,502	\$	4,663,319	\$	5,651,821	\$	5,482,476

(with comparable totals for 2019)

	Without Donor Restrictions		With Donor Restrictions		2020 Totals		2019 Totals
Support and revenue: Grants Contributions - general	\$	67,300 58,032	\$	-	\$	67,300 58,032	\$ 79,275 190,937
Contributions - Naming opportunities Contributions - In-kind Dividend and interest income, net		50,000 - 28,792		50,000 - 81,146		100,000 - 109,938	1,000 6,687 98,300
Special event Other Net realized and change in		67,253 8,108		-		67,253 8,108	78,000 556
unrealized gain on investments		35,100		220,068		255,168	90,313
Total support and revenue		314,585		351,214		665,799	545,068
Net assets released from restrictions		258,390		(258,390)			-
		572,975		92,824		665,799	545,068
Expenses:		224 609				224 609	204 402
Program expenses Management and general		334,608 108,651		-		334,608 108,651	394,192 100,188
Fundraising		74,168				74,168	 106,642
Total expenses		517,427				517,427	601,022
Change in net assets		55,548		92,824		148,372	(55,954)
Net assets, beginning of year		906,510		4,570,495		5,477,005	 5,532,959
Net assets, end of year	\$	962,058	\$	4,663,319	\$	5,625,377	\$ 5,477,005

STATEMENT OF CASH FLOWS

For the Year Ended September 30, 2020

(with com	parabl	e totals	for	2019)
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	2020		2019	
Cash flows from operating activities: Cash received from grants Cash received from contributions and pledges Cash received from special event Dividends and interest received, net Cash paid to suppliers and employees	\$	67,300 224,393 - 109,938 (501,084)	\$ 79,275 161,137 78,556 98,300 (591,990)	
Net cash used in operating activities		(99,453)	 (174,722)	
Cash flows from investing activities: Net proceeds from sale of investments		146,978	 111,121	
Net cash provided by investing activities		146,978	 111,121	
Change in cash and cash equivalents		47,525	(63,601)	
Cash and cash equivalents, beginning of year		50,495	114,096	
Cash and cash equivalents, end of year	\$	98,020	\$ 50,495	

STATEMENT OF CASH FLOWS

For the Year Ended September 30, 2020

(with com	parable	totals	for 2019,)
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	 2020	2019	
Reconciliation of change in net assets to net cash used in operating activities:			
Change in net assets	\$ 148,372	\$	(55,954)
Adjustments to reconcile change in net assets to net cash used in operating activities: Net realized and change in unrealized gain on investments	(255,168)		(90,313)
(Increase) decrease in certain assets:	(200, 100)		(30,313)
Grants and pledges receivable	(9,000)		(30,800)
Prepaid expenses	(4,630)		(3,126)
Increase (decrease) in certain liabilities:			
Accounts payable and accruals	(5,377)		5,471
Deferred revenue	 26,350		-
Net cash used in operating activities	\$ (99,453)	\$	(174,722)

STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended September 30, 2020

vith comparable totals for 2019)

	Program xpenses	nagement d General	Fu	ndraising	2020 Totals	2019 Totals
Personnel costs: Salaries Payroll taxes Payroll service fees Employee benefits	\$ 48,072 3,379 1,295 7,232	\$ 49,528 3,482 1,335 7,452	\$	48,072 3,379 1,295 7,232	\$ 145,672 10,240 3,925 21,916	\$ 128,356 10,722 1,970 10,937
Advertising Board and committee meeting Food and beverage Grant expense License and permit Membership dues Merchant fees Non-employee insurance Postage and mailing Printing and copying Professional fees Staff development Supplies Website	59,978 - - 274,630 - - - - - - -	23,075 628 - 361 1,575 922 2,571 250 1,474 10,650 630 4,558 160		59,978 6,690 342 3,308 3,500 - 350	29,765 628 - 274,630 361 1,575 922 2,571 592 4,782 14,150 630 4,908 160	9,962 3,712 27,256 344,036 361 1,300 1,012 5,647 360 3,031 29,505 718 21,617 520
WCDSIC	\$ 334,608	\$ 108,651	\$	74,168	\$ 517,427	\$ 601,022

1. Organization and Summary of Significant Accounting Policies

Organization

West Palm Beach Library Foundation, Inc. (the Foundation) is a not-for-profit corporation located in West Palm Beach, Florida established in 2001 in accordance with the laws of the State of Florida. By raising private dollars that stretch public dollars, the Foundation helps expand and diversify the West Palm Beach Library's (Library) collections, cultural, educational and art programs.

Financial Statements Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in conformity with the disclosure and display requirements of the Financial Accounting Standards Board (FASB) as set forth under FASB Accounting Standards Codification (FASB ASC) 958-205 *Not-for-Profit Entities, Presentation of Financial Statements.* Accordingly, the net assets of the Foundation are reported in each of the following classes:

Net assets without donor restrictions: are those currently available for use in the current operations of the Foundation under the direction of the Board.

Net assets with donor restrictions: are those subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

Basis of Accounting

The financial statements of the Foundation are prepared using the accrual basis of accounting whereas revenues are recognized when earned and expenses are recognized when incurred. This basis of accounting conforms to accounting principles generally accepted in the United States of America.

Estimates

Management uses estimates and assumptions in preparing financial statements in conformity with accounting principles generally accepted in the United States of America. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenue and expenses. Actual results could vary from the estimates that were used.

Fair Value of Financial Instruments

The Foundation follows FASB ASC 820-10 "Fair Value Measurements and Disclosures," which provides a common definition of fair value, establishes a framework to measure fair value within accounting principles generally accepted in the United States of America, and expands the disclosures about fair value measurements. The standard does not create any new fair value measurements. Instead, it applies under existing accounting pronouncements that require or permit fair value measurements.

1. Organization and Summary of Significant Accounting Policies, continued

Fair Value of Financial Instruments, continued

For assets and liabilities measured at fair value on a recurring basis, entities should disclose information that allows financial statement users to assess (1) the inputs used to develop such measurements, such as Level 1 (i.e., quoted price in an active market for an identical asset or liability), Level 2 (i.e., quoted price for similar assets or liabilities in active markets), or Level 3 (i.e., unobservable inputs); and (2) the effect on changes in net assets of recurring measurements that use significant unobservable (Level 3) inputs.

Under FASB ASC 820-10, there are three general valuation techniques that may be used to measure fair value. There have been no changes in the methodology used as of September 30, 2020. The three approaches are as follows:

Market – Uses prices and other relevant information generated by market transactions involving identical or comparable assets or liabilities. Prices may be indicated by pricing guides, sales transactions, market trades, or other sources.

Cost – Based on the amount that currently would be required to replace the service capacity of an asset (replacement cost); and

Income – Uses valuation techniques to convert future income amounts to a single present amount based on current market expectations about the future amounts (includes present value techniques and option-pricing models). Net present value is an income approach where a stream of expected cash flows is discounted at an appropriate market interest rate.

Cash and Cash Equivalents

The Foundation considers highly liquid investments and investments with original maturities of three months or less to be cash and cash equivalents, except for such similar investments that are held and remain classified within the investment portfolio.

Grants and Pledges Receivable

Grants and Pledges received are recorded as net assets with donor or without donor restrictions depending on the existence or nature of any donor restrictions. Amounts received that are designated for future periods or restricted by the donor for specific purpose are reported as net assets with donor restrictions. When net asset with donor restrictions expires, the net assets are reclassed to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions.

Unconditional promises to give are recorded at their net realized value. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional.

1. Organization and Summary of Significant Accounting Policies, continued

Investments

Investments are comprised of publicly-traded mutual funds, common stocks, corporate bonds, and money market funds. The funds are invested for long-term investment return. Under FASB ASC 958-320, *Investments – Debt and Equity Securities*, investments in marketable securities with readily-determinable fair values are reported at their fair values in the Statement of Financial Position, with the amount of unrealized gains or losses on investments not previously recognized shown in the Statement of Activities.

The Foundation presents dividend and interest income net of related investment management fees, which totaled \$34,191 for the year ended September 30, 2020.

Support and Revenues

In accordance with FASB ASC 958-605, *Not-for-Profit Entities, Revenue Recognition*, contributions received, including unconditional promises, are recognized as support when the donor's commitment is received. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or with restrictions by the donor for specific purposes are reported as support with donor restrictions that increase that net asset class. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions. Program service fees are recognized as revenue in the period in which the related services commence.

Contributions

The Foundation recognizes contributions received as income in the period received. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as net assets with donor restrictions support and increase the respective class of net assets. Contribution income that is limited to specific uses by donor restriction is reported as an increase in net assets without donor restrictions if the restrictions are met in the same reporting period as the income is recognized.

Advertising

Advertising costs are expensed when incurred and are included within management and general, and fundraising in the Statement of Functional Expenses. Total expenditures for advertising costs for the year ended September 30, 2020 was approximately \$29,765.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and according to natural classification in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

1. Organization and Summary of Significant Accounting Policies, continued

Income Taxes

The Foundation is a Florida not-for-profit corporation, other than a private foundation, pursuant to Internal Revenue Code Section 501(c)(3) and, as such, is not required to pay income taxes on its exempt function income.

The Foundation evaluates its uncertain tax positions in accordance with FASB ASC 740, "Income Taxes," which states that management's determination of the taxable status of an entity, including its status as a tax-exempt entity, is a tax position subject to the standards required for accounting for uncertainty in income taxes. Management does not believe that the Foundation has any significant uncertain tax positions that would be material to the financial statements. Furthermore, there is no Federal or State open-year tax return under audit.

Prior Year Summarized Information

The financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Foundation's financial statements for the year ended September 30, 2019, from which the summarized information was derived. Certain 2019 amounts may have been reclassified to conform to 2020 classifications. Such reclassifications would have had no effect on the change in net assets as previously reported.

Recent Accounting Pronouncements

The Financial Accounting Standards Board (FASB) recently issued several Accounting Standards In May 2014, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2014-09, *Revenues from Contracts with Customers* (Topic 606) and has modified the standard thereafter. This standard replaces existing revenue recognition rules with a comprehensive revenue measurement and recognition standard and expanded disclosure requirements. ASU No. 2014-09 is effective for annual reporting periods in fiscal years that begin after December 15, 2019. Management is currently evaluating the standard and does not anticipate it will have a material impact on the Foundation's financial statements.

In February 2016, the FASB issued ASU No. 2016-02, *Leases* (Topic 842). ASU 2016-02 replaces existing leasing rules with a comprehensive lease measurement and recognition standard and expanded disclosure requirements. ASU 2016-02 will require lessees to recognize most leases on their statement of financial position as liabilities, with corresponding "right-of-use" assets. The standard is effective for annual reporting periods in fiscal years that begin after December 15, 2021. Management is currently evaluating the standard and does not anticipate it will have a material impact on the Foundation's financial statements.

2. <u>Liquidity and Availability of Resources</u>

Financial assets available for general expenditure within one year, that is, without donor restrictions or other restrictions limiting their use comprise the following:

Cash and cash equivalents	\$	98,020
Grants and pledges receivable, current portion		42,666
Investments		903,186
Financial assets available to meet general		
expenditures over the next 12 months	<u>\$</u>	1,043,872

The Foundation is substantially supported by contributions without donor and with donor restrictions. A donor's restriction requires resources to be used in a particular manner or in a future period, the Foundation must maintain sufficient resources to meet those responsibilities to its donors. Some of the Foundation's net assets with donor restrictions are available for general expenditure within one year of September 30, 2020 because the restrictions on the net assets are expected to be met by conducting the normal program activities of the Foundation in the coming year. Accordingly, the related resources have been included in the quantitative information detailing the financial assets available to meet general expenditures within one year.

3. Concentration of Credit Risk

The Foundation uses an FDIC insured financial institutions to maintain its cash, which at times may exceed FDIC insured limits. The Foundation has not experienced any losses in such accounts and believes it is not exposed to any significant credit risks on such cash. As of September 30, 2020 the Foundation had no uninsured deposits held in banks.

The Foundation invests in various securities and mutual funds which are exposed to various risks, such as interest rate, market and credit risks. Due to the level of risk associated with certain investments, it is at least reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the Foundation's account balances and the amounts reported in the Statements of Financial Position.

4. Grants and Pledges Receivable

Grants and pledges receivable are recorded for unconditional promises to fund programs for subsequent years. Unconditional promises to give as of September 30, 2020, are summarized as follows:

Receivables due in less than one year Receivables due in one to five years	\$ 42,666 33,334
Total receivable	\$ 76,000

4. Grants and Pledges Receivable, continued

Management believes that grants and pledges receivable are fully collectible and, therefore, no allowance for uncollectible receivables was considered necessary. No discount is recorded for receivables due in more than one year as the amount of such discount is considered immaterial.

5. Fair Value Measurements

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following table sets forth by level, within the fair value hierarchy, the Foundation's assets measured at fair value on a recurring basis as of September 30, 2020:

	Assets at Fair Value as of September 30, 2020							
	Level 1	Level 2	Level 3	<u>Total</u>				
Investments:								
Cash equivalents	\$ 117,270	\$ -	\$ -	\$ 117,270				
Fixed income securities	1,199,531	-	-	1,199,531				
Equity securities	3,908,854	-	-	3,908,854				
Alternatives	244,390			244,390				
	<u>\$ 5,470,045</u>	\$ -	\$ -	<u>\$ 5,470,045</u>				

6. Net Assets with Donor Restrictions

As of September 30, 2020, net assets with donor restrictions consisted of:

Subject to expenditures for a specific purpose: Development associate	\$ 20,460
Subject to the passage of time: Grants and pledges receivable	76,000
Subject to endowment spending policy and appropriations: Mandel Foundation Endowment revenue	566,859
Perpetual in nature: Mandel Foundation Endowment	 4,000,000
Total net assets with donor restrictions	\$ <u>4,663,319</u>

7. Endowment

The Foundation's endowment consists of a grant established for the development of the West Palm Beach Library Foundation as well as to fund library programs. The endowment consists of both donor-restricted funds to be held for a specific purpose or in perpetuity, and funds designated by the Board of Directors to function as endowments. FASB ASC 958, *Not-for-Profit Entities*, provides guidance on the net asset classification of donor-restricted endowment funds for a not-for-profit organization that is subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA) and improves disclosures about an organization's endowment funds (both donor-restricted endowment funds and Board-designated endowment funds), whether or not the organization is subject to UPMIFA.

The State of Florida adopted the Florida Uniform Prudent Management of Institutional Funds Act (FUPMIFA), which became effective July 1, 2012, and provides a) consistent investment and spending standards to all forms of charitable funds, b) strengthens the concept of prudent investing, c) abandons historic dollar value as a floor for expenditures and provides more flexibility to the organization in making decisions about whether to expend any portion of an endowment fund, and d) provides a process for the release or modification of restrictions on a gift instrument. The adoption by the Foundation of the provisions of the new law did not have a significant change in its management and investment policies of endowments.

As a result of this standard, the Foundation classifies net assets with donor restrictions (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund, and (d) income realized and unrealized by the perpetual endowment that is not appropriated during the year.

The Foundation has adopted conservative investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowments, while seeking to maintain the purchasing power of the endowment assets. Under this policy, the endowment assets are invested in a manner that is intended to produce results while assuming a moderate level of investment risk.

To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation utilizes the services of a financial advisor who provides input into the investment strategy policy.

The Foundation's annual appropriations are determined at the discretion of the Board of Directors unless specific instructions are provided by the endowment donors.

In 2018, the Board of Director adopted a spending policy to annually make available 5% of a rolling three-year average of the Mandel Foundation Endowment assets. In accordance with the spending policy, the first one hundred thousand dollars of annual appropriations shall be given as a grant or contribution to the Mandel Public Library of West Palm Beach. The remainder of the Endowment's annual appropriation, if any, is to be divided evenly between the Mandel Public Library of West Palm Beach and the Foundation. The Foundation's portion of the annual appropriation is available for operations, at the discretion of the Board of Directors, in accordance with the endowment policies and procedures.

7. Endowment, continued

Endowment net assets by type as of September 30, 2020, consists of the following:

	Without Donor Restrictions	With Donor Restrictions	<u>Total</u>
Donor restricted endowment funds	\$ -	\$ 4,566,859	\$ 4,566,859
Board-designated endowment funds	903,186		903,186
Endowment net assets, ending	<u>\$ 903,186</u>	<u>\$ 4,566,859</u>	<u>\$ 5,470,045</u>

Changes in endowment net assets for the year ended September 30, 2020, consists of the following:

	Without Donor Restrictions	With Donor Restrictions	<u>Total</u>
Endowment net assets, beginning of year	\$ 871,860	<u>\$ 4,489,995</u>	<u>\$ 5,361,855</u>
Investment return: Investment income Investment expenses Net appreciation	32,959 (4,246) <u>35,100</u>	111,091 (29,945) 220,068	144,050 (34,191) 255,168
Total investment return	63,813	301,214	365,027
Appropriations	(94,662)	<u>(162,175</u>)	(256,837)
Transfers	62,175	(62,175)	
Endowment net assets, end of year	<u>\$ 903,186</u>	\$ 4,566,859	<u>\$ 5,470,045</u>

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level the donor requires the Foundation to retain as a fund of perpetual duration. There were no such funds as of September 30, 2020 below the level required by donors.

8. Risk and Uncertainties

On March 11, 2020, the World Health Organization characterized Coronavirus (COVID-19) as a pandemic, and on March 13, 2020, the President of the United States declared a national emergency relating to the disease. This unprecedented situation has resulted in the temporary contraction of activities and operating hours for many individuals and organizations, including the Foundation and those that interact with and support the Foundation. The COVID-19 pandemic and resulting global disruptions have also caused economic uncertainty and volatility in financial markets. As a result, the Foundation's 2019-20 operations and financial results may be adversely affected by restrictions in the ability to hold in meetings and events, by a decline in funding sources, and by the increased need to provide community-centered assistance and economic support. Management believes the Foundation is taking appropriate actions to mitigate these negative effects; however, the full impact of COVID-19 is unknown and cannot be reasonably estimated as these events are still developing.

For the Year Ended September 30, 2020

9. Subsequent Events

The Foundation has evaluated subsequent events through May 25, 2021, which is the date the financial statements were available to be issued. Management is not aware of any events that have occurred subsequent to the Statement of Financial Position date that would require adjustment to, or disclosure in, the financial statements.